## **Branch 62 Nine Hole Golf Committee Chair**

## Purpose

Organize weekly 9-Hole golf activity for SIR members and their guests.

## Duties

- Set up tee times for each Wednesday starting at about 9:00AM at Sunken Gardens on Wolfe Rd. in Sunnyvale.
- Tee times can be booked online ahead of time using the Tee-off website.
- Each month, provide inputs for the Branch Rooster publication by the Wednesday after the monthly luncheon meeting.
- At each monthly luncheon meeting, provide an update and status to the membership.
- An Assistant Chair must be designated when the Chair is absent.

## Day of Play Chair Duties

- 1. Arrive at Sunken Gardens Golf Course before the first tee time. Check-In at the Pro Shop. Put pay envelopes and last week's score sheet on table.
- 2. Put CTP (Closest To the Pin) slip (with date and hole number) on CTP clip board for first group to put next to CTP green.
- 3. Put score sheet on score sheet clip board and take it to score table after the 9<sup>th</sup> hole. Put bag on the score table corner so players can put their score cards in it.
- 4. Date and hi-lite score cards with current date. Use red-liter to mark CTP hole. Use the player list sheet to check off each player showing that they paid \$1 each.
- 5. You should play in the last group so you can collect the CTP clip board, score card, clip board, and bag when you finish.
- 6. Put current score cards, score sheet, CTP No. card, last week's score sheet, and CTP sheet in the briefcase.
- 7. Take briefcase home to calculate winners and handicaps. Net score is the golfer's gross score minus the handicap. Handicap is calculated by discarding the highest 5 out of the last 10 scores to get an average score. Difference between average score and course par becomes the golfer's current handicap.
- 8. Use current score sheet to determine who was 1<sup>st</sup> low Net, 2<sup>nd</sup> Low Net, and who had Birdies and or Chip-Ins.

- Pay \$2 for each Birdie or Chip-In (no one gets paid for more than one item. If they have multiples they get paid for the highest paid one).
  Pay \$3 for 1<sup>st</sup> Low Net, \$2 for 2<sup>nd</sup> Low Net.
- 10. Put all payouts in small envelopes. There should be one for each player (if not make up one) and put them in the briefcase with new CTP card.
- 11. Any excess money is set aside to help cover subsequent rounds as needed. Additional funds are accumulated toward a grand prize of \$25 for a Hole In One.
- 12. Be ready to do it again next week.

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